

# CONFIDENTIALITY AGREEMENT



The CEO Institute identifies the conditions under which we ask each member of The CEO Institute to adhere to. For the benefit of each member, The CEO Institute asks that you acknowledge your agreement to these conditions by signing where designated below, and returning it to The CEO Institute.

During the course of our meetings and your participation therein and in discussions you might have with The CEO Institute or other members outside group meetings, there may be the disclosure of confidential information. The information likely to be disclosed includes, but is not limited to, particular problems which an individual and/or organisation has had or is currently experiencing, particular financial information, trade secrets and business contacts and arrangements.

This confidential information has significant commercial value and its unauthorised use or disclosure may cause damage.

In consideration of our mutual disclosures, and on the basis that each member of The CEO Institute is to give this same commitment, The CEO Institute asks that each of the members confirm his/her agreement that he/she will keep confidential all information disclosed by any other member and, without the prior written consent of the person who disclosed the information, that he/she will not:

- (a) disclose information to any other person;
- (b) use the information except for the purposes of the discussion;
- (c) copy any information; or
- (d) transmit by telecommunication (including facsimile, internet, SMS or email) the information to any person (including each member of The CEO Institute)

The CEO Institute considers the privacy of its members a priority in all its activities. The CEO Institute Privacy Policy is published on its website.

**I acknowledge having read the Confidentiality Agreement of The CEO Institute, and agree to the conditions stated therein.**

Signature:

Print Name:

Position:

Organisation:

Date:

  /   /    